



Ordering COVID Labs/Assist in Scheduling Appts

This cheat sheet will assist users of the Unified Landing Page in ordering COVID-19 labs.

Ordering Labs

Log into CRISP Unified Landing Page

- Go to ulp.crisphealth.org
- Log in using Email address and Password

Search for Patient

- **Required:** First Name, Last Name, DOB.
- Once found, check box under “Include” column and click “**COVID-19 Lab Order**” tab for a prefilled form
- If patient not found, click “**No Patient: COVID-19 Lab Order**” tab for a blank form

Complete Form

- Complete form and click “Submit”
- Save/Print confirmation page

Help Patient Schedule Appointment

The patient can do this on their own if they get a confirmation email, or staff member can assist.

Email received with Confirmation Code

- Click the link in the email or text
- Choose desired testing site and click “**View Schedule**”
- Choose date and time
- Confirm patient information and Save
- Confirmation will be sent to email address

Calling Scheduling Support Line

- Call **866-984-4405** and a representative will assist you.
- **Required:** Patient First and Last Name OR Confirmation Code